



training and
recruitment

Business Administration & Support Services

Safeguarding Support Officer Level 3

This qualification prepares Apprentices to support organisations in meeting their statutory safeguarding responsibilities. Learners will develop the knowledge, skills, and behaviours required to protect children, young people, and adults at risk, ensuring individuals' health, wellbeing, and human rights are promoted and upheld. The programme has a strong focus on preventative safeguarding, early intervention, and effective multi-agency working. Learners will gain the confidence to recognise safeguarding concerns, take appropriate initial action, and support high-quality referrals in line with legislation, policy, and best practice. An enhanced DBS check is required.

Get in touch

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See programme info



Safeguarding Support Officer Level 3



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Who is it for?

Any individuals working or aspiring to work in safeguarding support roles across public, private, and voluntary sector organisations, or in the following roles:

Safeguarding Advisor, Safeguarding Assistant or Safeguarding Coordinator.

Learning Topics

- Responding to and prioritising safeguarding concerns
- Reporting concerns, including allegations involving staff
- Sharing information appropriately and lawfully
- Supporting safeguarding cases from start to finish
- Taking part in case discussions and learning reviews
- Preparing for inspections, reviews, and audits
- Keeping your safeguarding knowledge up to date

Learner Journey

- 15 months on-programme learning + 3 months End Point Assessment (Presentation with Q&A and Professional Discussion with portfolio)
- Monthly virtual classroom lessons/workshops
- Online 121 support from our specialist Tutors
- Workplace training, shadowing & mentoring
- End Point Assessment preparation
- 342 hours of Dedicated Learning Time will need to be recorded across the duration of the qualification