



training and
recruitment

Apprenticeship Catalogue

Apprenticeship Programme	Level	Award Body	Maximum Funding	Non-Levy (5% Contribution)	Required Dedicated Learning Time	Length of stay for 2025/26
Health & Social Care						
Adult Care Worker	2	Highfield	£4,500	£200	315	10
Lead Adult Care Worker	3	Highfield	£4,000	£200	365	14
Leader in Adult Care	5	Highfield	£7,000	£350	439	17
Hospitality Services						
Food and Beverage Team Member	2	Highfield	£6,000	£300	292	11
Hospitality Accommodation Team Member	2	Highfield	£6,000	£300	292	11
Production Chef	2	Highfield	£7,000	£350	315	12
Hospitality Supervisor	3	Highfield	£4,000	£200	315	13
Hospitality Manager	4	Highfield	£6,000	£300	416	14
Business Administration & Support						
Customer Service Practitioner	2	Highfield	£3,500	£175	292	10
Administration Assistant	2	Highfield	£4,000	£200	292	12
Business Administration	3	CMI	£5,000	£250	365	13
Customer Service Specialist	3	Highfield	£4,000	£200	365	12
HR Support	3	DSW	£4,500	£225	342	12
Improvement Technician	3	Highfield	£4,000	£200	342	12
Learning and Development Practitioner	3	Innovate	£6,000	£300	365	12
Payroll Administrator	3	CIPP	£10,000	£500	389	16
Safeguarding Support Officer	3	Highfield	£7,000	£350	342	15
Associate Project Manager	4	CMI	£7,000	£350	365	15
Warehousing and Logistics Services						
Supply Chain Warehouse Operative	2	Highfield	£5,000	£250	292	12
Supply Chain Practitioner (FMCG)	3	Highfield	£15,000	£600	534	24